



OFFICE OF THE INCOME-TAX OFFICER, WARD-1, VIZIANAGARAM

1st Floor, KoppuGuranna Building, Siddartha Nagar, Vizianagaram-535002

Tel No.:08922-227484, Web mail: vijayanagaram.ito1@incometax.gov.in

F.No. ITO/ W-1 & DDO/VZM/Oper Vehicle/2020-21

Dated: 26.03.2021.

To
The Commissioner of Income Tax (Computer Operations),
3rd floor, "B" Block,
Income Tax Towers,
AC Guards, Masabtank,
HYDERABAD- 500 004.

//Kind Attention :: DDIT (Systems), //

Sir,

Sub: Hiring of operational vehicle - Income Tax Office, Ward-1, Vizianagaram –
Request for publication in departmental web portal - Reg.

Ref: Pr.CIT-1, Visakhapatnam's letter in F.No. Pr.CIT-1/VSP/Operation Vehicle/2020-21, dated 22.03.2021.

Kind reference is invited to the above.

The Pr.CIT-1, Visakhapatnam vide letter cited under reference has accorded approval for publication of e-tender for hiring of Operational Vehicle to the Income Tax Office, Vizianagaram as the existing agreement will expire on 31.03.2021. Hence, it is requested to kindly publish the tender notification, along with its enclosures, in the departmental website and in the e-procurement portal/GeM.

Yours faithfully,

Encl: As above


(CHANDRA SEKHAR PRADHAN)
Income Tax Officer, Ward-1 & DDO
Vizianagaram.



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Date: 26.03.2021

TENDER NOTIFICATION FOR HIRING OF OPERATIONAL VEHICLE

Sealed tenders are invited from interested/reputed transport operators/agencies for hiring of operational vehicle for the Income Tax Office, Ward-1, Vizianagaram for the period from 01.05.2021 to 31.03.2022. The details of requirements are as under:

S. No.	Particulars make/ model vehicle	Size	No. of vehicle	Amount should not be more than	Office for which vehicle required	Date w.e.f. from which vehicle required
1	Medium sized operational vehicle such as Toyota Innova/Maruti Ertiga/Mahindra Marazzo or any other similar make	6/7 seater	1	Rs. 50,000/- per vehicle per month	Income Tax Officer, Ward-1, Vizianagaram	01.05.2021

The Agencies/Service providers (hereinafter referred to as 'the Vendor') if interested, may submit their quotations to the office of the Income Tax Officer, Ward-1, 1st Floor, Koppu Guranna Building, Siddartha Nagar, Vizianagaram with the terms and conditions enumerated below:

1. Tender document can be collected from 29.03.2021 from this office on all working days or can be downloaded from the Department's websites i.e. www.incometaxhyderabad.org.in
2. Quotations should be submitted in two bid patterns, i.e. Technical Bid as per Annexure-I and Financial Bid as per Annexure-II. Both the bids in prescribed formats along with required documents as prescribed should be placed in separate envelopes and sealed and superscripted as "Tender for Hiring of Operational Vehicles - Technical Bid" and as "Tender for Hiring of Operational Vehicles - Financial Bid". Both the envelopes should be placed in a single cover and superscripted as "QUOTATION FOR HIRING OF OPERATIONAL VEHICLES" and should be sent by registered post or handed over in the office of the Income Tax Officer, Ward-1 & DDO, 1st Floor, Koppu Guranna Building, Siddartha Nagar, Vizianagaram latest by 15.04.2021 before 5.00 P.M. The bids will be opened on 16.04.2021 at 11.30 A.M. in the chamber of the Income Tax Officer, Ward-1 & DDO, 1st Floor, Koppu Guranna Building, Siddartha Nagar, Vizianagaram. However, Income Tax Officer, Ward-1 & DDO, Vizianagaram reserves the right to postpone the opening of bids and same shall be intimated to all the bidders.
3. Bidders or their authorized representatives may remain present there at the time of opening of tenders. Bid documents incomplete or deficient in any respect will be rejected at the discretion of the Income Tax Officer, Ward-1 & DDO, Vizianagaram.

4. The Service Provider/Bidder should be agreeable to other terms and conditions as at Annexure-III
5. Initially, the technical bids will only be opened. The financial bids will be opened only, if the applicant tenderer is selected in the technical bid qualifying in all aspects as per the eligibility criteria and evidence to thereof enclosed to the technical bid. Rates quoted should be all inclusive with proper break-up and no separate claims will be entertained except GST.
6. The successful bidder shall have to execute the Contract as decided by the Department.
7. The Income Tax Officer, Ward-1 & DDO, Vizianagaram reserves its right to reject any or all bids at any stage of bid process without assigning any reason.
8. Each technical bid should accompany the Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand only) in the form of Demand Draft of any scheduled bank payable at Visakhapatnam drawn in favour of the "Zonal Accounts Officer, CBDT, Visakhapatnam". The bids without Earnest Money Deposit will be rejected. The EMD of unsuccessful bidder will be returned on completion of bid process. The EMD of successful bidder will be converted as security deposit and will break up for two years without interest. The contract shall be awarded to the vendor/service provider with the lowest bid for the above vehicle as per the terms & conditions mentioned in the tender documents.
9. The successful bidder shall deploy the vehicle at the above mentioned office w.e.f. 01.05.2021.

The tenders received after the above said scheduled date and time will not be considered. Submission of tenders by FAX will not be entertained.


[CHANDRA SEKHAR PRADHAN]
Income Tax Officer & DDO,
Ward-1, Vizianagaram.

Copy to the Web-Manager, incometaxhyderabad.gov.in, Hyderabad.
Copy to the Notice Board.